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Application form checklist 申請表格檢查清單

To complete this application form you will need to attach or upload the following documents.

完成此申請表格需要附上或上傳以下文件。

- A photocopy of applicant's birth certificate
申請人出生證明書的副本
- A photocopy of applicant's passport including those pages with valid entry permit (For applicants without HK birth certificate only)
申請人護照的副本，包括有效入境許可證頁面（僅適用於沒有香港出生證明書的申請人）
- A photocopy of applicant's report(s) from the current and previous school(s)
申請人現及曾就讀學校的成績副本

1. Admission Requirements 入學要求

1.1 Students usually start Year 1 in Anchors Academy from the age of 5 years & 8 months (on 1 Sept) or satisfied the EDB requirements.

小一入學需於 9 月 1 日年滿 5 歲零 8 個月或按教育局要求。

2024 – 2025	2025 - 2026		
Date of Birth 出生日期	Date of Birth 出生日期	Age 年齡	Year Level 年級
1 st Jan 2018 – 31 st Dec 2018	1 st Jan 2019 – 31 st Dec 2019	6	Year 1 一年級
1 st Jan 2017 – 31 st Dec 2017	1 st Jan 2018 – 31 st Dec 2018	7	Year 2 二年級
1 st Jan 2016 – 31 st Dec 2016	1 st Jan 2017 – 31 st Dec 2017	8	Year 3 三年級
1 st Jan 2015 – 31 st Dec 2015	1 st Jan 2016 – 31 st Dec 2016	9	Year 4 四年級
1 st Jan 2014 – 31 st Dec 2014	1 st Jan 2015 – 31 st Dec 2015	10	Year 5 五年級
1 st Jan 2013 – 31 st Dec 2013	1 st Jan 2014 – 31 st Dec 2014	11	Year 6 六年級

1.2 Students which are Non-Hong Kong Citizen, must have approval from the Hong Kong Immigration Department to enter, remain and study in Hong Kong.

學生如非香港籍居民，必須獲得香港入境事務處的批准，方可進入、居留和在香港就讀。

2. Admission Criteria and Priority 入學標準和優先順序

2.1 All applicants are expected to attend the admission interview. The purpose of the admission interview is for students to demonstrate sufficient English language skills so that they can benefit from our English-medium learning environment. Criteria for admission is as follows:

所有申請人都應參加入學面試。入學面試的目的是讓學生展示足夠的英語語言能力，以便他們能夠受益於我們的以英語為授課語言的學習環境。入學評估以下項目：

- Personal, Social and Emotional Skills
個人、社交和情感技能
- Learning Attitude
學習態度
- Communication Skills
溝通技能
- Number Sense
數字感覺

3. School Fees 學費

3.1 The annual school fee for the school year 2023 – 2024 is shown in the table below.

2023-2024 學年的全年學費如下：

Year 年級	School Fee 2023 – 2024 (10 Installments) 2023-2024 學費 (10 期)
1	HK\$138,000
2	HK\$138,000
3	HK\$138,000
4	HK\$138,000
5	HK\$138,000
6	HK\$138,000

Note: the school fee for the school year 2024-25 will have a maximum increase of 8% (subject to EDB approval). 2024-25 學年的學費加幅暫定不多於 8%，有待教育局審批。

3.2 Capital Levy – Students in Year 1-6 will pay an annual capital levy of HK \$24,000

基本建設費 - 一至六年級的學生需支付每年 HK \$24,000 基本建設費

Anchors Academy is a private school that does not receive any capital grant, operating funds or financial supports from the government of Hong Kong. The Capital Levy is established to finance construction, maintenance, replacement and enhancement of campus facilities, general school developments, academic collaborations and research, scholarships and sponsorships.

本校為一所沒有獲得香港政府任何形式財政資助的私立學校，計劃中收取基本建設費款項用於學校發展、校舍建設與優化、設施維修及更新、教學發展、學術合作及研究、獎學金及贊助等。

3.3 Please note that the school fee and capital levy is to be paid by 10 instalments (From September to June).

請注意，學費和基本建設費需分 10 期付款（從 9 月至 6 月）。

3.4 The school fees will be collected via Direct Debit from the designated local bank account.

學費將以銀行自動轉賬繳交。

4. Admission Process 入學流程

4.1 Upon receipt of the completed application package, an acknowledgement e-mail will be sent to the parents of the applicant.

在收到完整的申請後，我們會向申請人的父母發送一封確認電子郵件。

4.2 All Applicants will be interviewed, and parents will be informed within 2 weeks of application.

所有申請人都將進行面試，家長在遞交申請後 2 週內收到面試邀請。

4.3 Following a successful admission interview, a place will be offered subject to availability.

在成功完成入學面試後，名額將視供應情況而定。

4.4 Parents of applicants will be notified of their admission status in writing by email or postal mail, usually within less than 1 month from the interview date.

家長會在面試之日起不到 1 個月內，通過電子郵件或郵寄方式收到錄取通知書。

4.5 To accept the offer, a non-refundable and non-transferable Registration Fee (1 month's school fee) is required to confirm the acceptance within two weeks of receipt of the acceptance letter. The amount of registration fee will be credited to 10th instalment of the school fee (June's school fee).

如接受錄取，需要在收到錄取通知書後的兩週內支付不可退還且不可轉讓的註冊費（1 個月的學費）以確認接受。註冊費金額將計入第十期學費（六月學費）。

4.6 If a student meets the requirements for the school and there are no places available, the student will remain on waiting list. Parents of applicants will be notified if a place becomes available.

如果學生符合學校的要求，但沒有名額，該學生將留在候補名單上。如果有位置空缺，申請人的家長將收到通知。

4.7 Please bring a non-refundable and non-transferrable application fee of HK\$1000 to the interview. A crossed cheque should be made payable to "Anchors Academy Limited". (Post-dated cheques will not be accepted).

在面試當天，請攜帶一張港幣 1000 元的劃線支票作申請費用。支票抬頭應付 "Anchors Academy Limited"（不接受遠期支票）

4.8 For non- online applications, please deliver the application form and all the related documents in person or by post to the following address. Please write "Application for Admission" and state the year of application on the envelope. Anchors Academy Application for Admission e.g 2023/24

對於非在線申請，請將申請表和所有相關文件親自或郵寄至以下地址。請在信封上寫上“入學申請”並註明申請年份。

1 Ko Po Path North, Kam Tin, Yuen Long, N.T. 新界元朗錦田北高埔徑 1 號

5 Withdrawal 退學

5.1 If you withdraw your child during the school term, at least one month's advance written notice must be submitted to the school on or before the first day of the month. One month's school fees will be charged in lieu of insufficient withdrawal notice.

如果您在學期內退學，必須至少提前一個月的書面通知在該月的第一天或之前提交給學校。退學通知不足將收取一個月的學費。

6 Personal Data 個人資料

6.1 All personal information provided will only be used for admission related purposes and will be treated in strict confidence. Documents submitted will not be returned to applicants. The personal information of unsuccessful applicants will be destroyed after one year.

所有提供的個人信息將僅用於與入學相關的目的，並將嚴格保密。提交的文件將不會退還給申請人。落選者個人資料將於一年後銷毀。